



ASEE MID-ATLANTIC SECTION

2019 DISTINGUISHED TEACHING AWARD CALL FOR NOMINATIONS

The ASEE Mid-Atlantic Section is committed to excellence in the instruction of engineering and engineering technology students and annually recognizes an outstanding engineering or engineering technology educator from the section. **This individual is then nominated as the Mid-Atlantic Section's representative for the ASEE National Outstanding Teaching Medal for 2020.**

The Award: The annual award, presented at the spring meeting of the section, consists of a \$500 honorarium, and a certificate of recognition.

Qualifications: Candidates must be members of the ASEE Middle Atlantic Section who teach any subject included in an ABET accredited engineering or engineering technology curriculum, including faculty teaching parallel courses at two-year or community colleges. Those teaching humanities and social studies, mathematics, science, applied science and computing science are also eligible. The award recipient must agree to attend the meeting at which the award is presented. Otherwise, the award will be given to the next highest ranked candidate who agrees to attend. Exceptions will be made for emergency conditions. Currently serving officers of the Mid-Atlantic Section and members of the Awards Committee are not eligible for nomination.

Evaluation: The following aspects of the candidate's performance will be evaluated.

Classroom Performance:

1. Possess and be able to communicate broad and accurate subject area knowledge.
2. Possess self-confidence, create a feeling of harmony between self and students, and able to meet difficulties with poise.
3. Possess a sense of proportion, stressing fundamentals and basic underlying truths.
4. Prepare assignments that challenge students, demanding thinking and learning.
5. Demonstrate an intense subject area interest & enthusiasm and enhance the learning process to fully motivate students.
6. Be available for advising and counseling students.
7. Show evidence of outstanding classroom performance using regular course evaluations and individual letters of recommendation from current and former students.

Teaching Scholarship Contributions:

1. Demonstrate effectiveness in course and/or curriculum development.
2. Evidence of laboratory or other facility development.
3. Development or authorship of instructional material or a text that enhances the student learning process.
4. Publication of original work, through any medium including presentations at professional meetings, that enhances the engineering education process or adds value to teaching methodology literature.



5. Service as a mentor to other teaching faculty or participation in the development and delivery of seminars and workshops focused on improvements to teacher classroom effectiveness.
6. Teach a minimum of two semester or three quarter classroom or laboratory courses per year.

ASEE and Local Participation:

1. Possess a strong record of activity in ASEE or the educational activities of another professional society.
2. Be an ASEE member with a record of participation in Section meetings. (A minimum participation is attending the Section meeting at which the Section award is presented; and making a presentation at that meeting (or the following Section meeting) to share some element of his/her success as a teacher).

Nomination Procedure: Any member of the section (student, professional, etc.) may nominate candidates for this award (candidates may not nominate themselves) by preparing a nomination package that must include the following:

1. Mid-Atlantic Section Nomination Form (attached)
2. Fifty word citation suitable for reading at the annual award ceremony.
3. Documentation related to the award criteria consisting of no more than 4 pages. (Other personal vita/information will be disregarded).
4. Candidate's statement (no more than 500 words) regarding their teaching philosophy.
5. Three letters of recommendation from students or past students.
6. Three letters of recommendation from faculty, administration, or industry peers.
7. Candidate's commitment statement to attend the ASEE Annual Meeting if selected to receive the National Outstanding Teaching Medal.

Nominations should not include voluminous materials, such as exhibits, samples or numerous recommendations of former students. Clear, concise statements of achievements are of more value. Information from public sources such as Who's Who is helpful, but should be supplemented by information as to specific contributions.

In general, an individual can be renominated for two consecutive years after the initial nomination. Subsequent nominations can be made after a one-year period. To renominate, send a re-nomination letter along with a complete and updated nomination package.

The Awards Committee may recommend that highly qualified candidates be automatically re-nominated for the following year. Renominated candidates will be allowed to update their nomination package.

How to Nominate: A copy of the complete nomination package should be sent by email to the Awards Committee Chair at the email address listed below and must be received by January 15, 2019. Any material received by the Awards Committee Chair after the above date will not be used in the evaluation process.

Section Awards Committee Chair: Professor Maurice Aburdene

Email Address: asatyanarayana@citytech.cuny.edu



Please **do not** send any materials to National; all materials are to be sent to the Section Awards Committee Chair and must be received by **January 15, 2019**.



Mid-Atlantic Section Distinguished Teaching Nomination Form

Date:
Name of Award:
Name of Nominee:
Present Position(s) (exact title):
Institution/Organization:
Department:
Address:
City:
State:
Zip Code:
Telephone:
Fax:
E-Mail:

Nominator's Name:
Title:
Institution/Organization:
Department:
Address:
City:
State:
Zip Code:
Telephone:
Fax:
E-Mail:
Signature:
Date: